கே.எம்.ஜி. கலை மற்றும் அறிவியல் கல்லூரி (தன்னாட்சி)

K.M.G. COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
GUDIYATTAM, VELLORE DISTRICT - 635803

MINUTES OF THE FIRST MEETING OF THE GOVERNING BODY
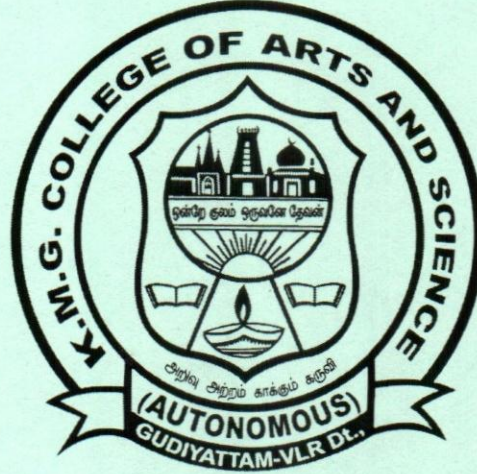
DATE OF THE MEETING : MONDAY, 13th MAY 2024 AT 12.30 NOON

MEETING VENUE : K.M.G. SEMINAR HALL

Dr.M. SENTHILRAJ
PRINCIPAL/ MEMBER – SECRETARY

கே.எம்.ஜி. கலை மற்றும் அறிவியல் கல்லூரி (தன்னாட்சி)

K.M.G. COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)

GUDIYATTAM, VELLORE DISTRICT - 635803

Minutes of the First Governing Body Meeting of K.M.G. College of Arts and Science (Autonomous) held on 13.05.2024, Monday at 12.30 pm at Seminar Hall of the College.

The meeting was chaired by Sree K.M.G. SUNDARAVADANAM, B.A., B.G.L., The Chairman of the Governing Body of our College.

The College Principal/ Member Secretary Welcomed the Members of Governing Body and Presented the Agendas for the Discussion and for the approval of Resolution.

MEMBERS OF THE GOVERNING BODY

S.No.	Name and Address	Category
1.	Mr. **K.M.G. BALASUBRAMANIAN**, Managing Trustee, K.M.G. College of Arts and Science	Member – Management
2.	Mr. **K.M.G. SUNDARAVADANAM**, Chairman, K.M.G. College of Arts and Science	Member – Management
3.	Mr. **K.M.G. RAJENDRAN**, Secretary, K.M.G. College of Arts and Science	Member – Management
4.	Thiru. **K.M.G. MUTHUKUMAR**, Treasurer, K.M.G. College of Arts and Science,	Member – Management

5.	**Dr. P. DANIEL SUNDARRAJ,** Assistant Professor & Head, Department of Computer Science, K.M.G. College of Arts and Science	Teacher's Nominee of the College
6.	**Dr. K.GOMATHY,** Assistant Professor & Head, Department of Commerce, K.M.G. College of Arts and Science	Teacher's Nominee of the College
7.	**Mrs. M. JAYANTHI,** Administrative Officer, K.M.G. College of Arts and Science,	Nominee : Administration
8.	**Dr. M. JAYASRI RANI,** Former Principal, Govt. Arts and Science College, Hosur, (Affiliated to Periyar University, Salem)	Nominee : Educationist
9.	**Dr. C. POORANACHANDRAN,** The Regional Joint Director(i.c), Regional Joint Directorate of Collegiate Education, Vellore Region, Vellore, Tamil Nadu.	Nominee : State Government
10.	**Dr. A. VELAYUTHAM,** Dean (Retd), Dr.M.S. Swaminathan Agricultural College & Research Institute, Muallai Street Extn. Maharaja Avenue, Vadavalli, Coimbatore, Tamil Nadu.	Nominee : Thiruvalluvar University
11.	**Dr. M. SENTHILRAJ,** Principal, K.M.G. College of Arts and Science,	Member – Secretary

Agenda 1 : **To consider and approve the Implementation of Autonomy from the academic year 2024-2025.**

K.M.G. College of Arts and Science has been conferred Autonomous Status by The University Grants Commission vide letter No.F.2-10/2023(AC-Policy) dated 19th January, 2024 and subsequently Notified by Thiruvalluvar University, Vellore Vide Notification No : TVU/R/Affln./ Autonomous Status/2024/9469, dated : 20.02.2024. As preparations with respect to implementation of Autonomy, such as issue of College Prospectus with Course Structure have to be done and also the conferment of Autonomous Status is to be approved by the Governing Body and subsequent action taken by the Principal of the College for implementing Autonomy for all First Year UG & PG programs from the academic year 2024-2025 is to be approved.

Resolution Passed:

The Principal brought the subject to the meeting and the Governing Body deliberated and unanimously resolved and approved the implementation of Autonomous status conferred to K.M.G. College of Arts and Science effecting from the academic year 2024-2025 onwards for the period of Ten Years, and also resolved unanimously to authorize the college Principal to plan and execute all the preparation and arrangements, necessary for the implementation of Autonomy effectively applicable to UG first year and PG first year students commencing from the academic year 2024-2025.

Agenda 2 : To consider and approve the Nomination of our college Principal as Chairman of the Academic Council, and the Nomination of All the Heads of the Department of our college as members of the Academic Council and the nomination of Four Teacher's of our college as members of the Academic Council and also nominations of Four experts from outside the college representing areas such as Education, Science, Law and Commerce as per the UGC Guidelines 3rd April 2023 and three Nominees appointed by the Thiruvalluvar University as members to the Academic Council and also the Nomination of Controller of the Examination as member to the Academic Council and the Nomination of IQAC Co-ordinator as member to the Academic Council to be nominated and approved by the Governing Body as members for the constitution of Academic Council of our college.

The Principal brought the subject to the Governing Body that, as per the UGC Guidelines for Autonomous College (Page No. 17 Dated 3rd April, 2023), the Governing Body is to nominate the four experts to the Academic Council representing in the field of Education, Science , Law, and Commerce along with the Nomination of our college Principal as Chairman of the Academic Council, and the Nomination of All the Heads of the Department of our college as members of the Academic Council and the Nomination of Four Teacher's of our college as members of the Academic Council and three Nominees appointed by the Thiruvalluvar University as members to the Academic Council and also the Nomination of Controller of the Examination as member to the Academic Council and the Nomination of IQAC Co-ordinator as member to the Academic Council to be nominated and approved by the Governing Body as members for the constitution of Academic Council of our college.

Nominee : College Principal As The Chairman of the Academic Council

S.No	Name	Designation & Address of the Member
1	Prof. Dr. M. Senthilraj	Principal, K.M.G. College of Arts and Science.

Nominees : All Heads of the Department As members of Academic Council

S.No	Name	Designation & Address of the Member
2	Dr. P. Daniel Sundarraj	Head-Department of Computer Science, K.M.G. College of Arts and Science.
3	Dr. K. Gomathy	Head-Department of Commerce, K.M.G. College of Arts and Science.

4	Dr. J. Thirumagal	Head-Department of Biochemistry, K.M.G. College of Arts and Science.
5	Dr. D. Manikandan	Head-Department of Microbiology, K.M.G. College of Arts and Science.
6	Mrs. N. Raji	Head-Department of Mathematics, K.M.G. College of Arts and Science.
7	Dr. R. Manikandan	Head-Department of Business Administration, K.M.G. College of Arts and Science.
8	Mrs. P. Anjugam	Head-Department of Computer Application, K.M.G. College of Arts and Science.
9	Mr. N.S. Rajanandhan	Head-Department of Artificial Intelligence, K.M.G. College of Arts and Science.
10	Mrs. V.S. Vinitha Janani	Head-Department of Data Science, K.M.G. College of Arts and Science.
11	Dr. J. Jayakumar	Head-Department of Tamil, K.M.G. College of Arts and Science.
12	Dr. S. Sasikumar	Head-Department of English, K.M.G. College of Arts and Science.
13	Dr. S. Praveen Kumar	Head-Department of Chemistry, K.M.G. College of Arts and Science.
14	Dr. M. Ashtalakshmi	Head-Department of Commerce Computer Applications, K.M.G. College of Arts and Science.
15	Mrs. M. Mohanapriya	Head-Department of Physics, K.M.G. College of Arts and Science.
16	Dr.S.Selvaraj	Head-Department of Economics, K.M.G. College of Arts and Science.

Nominees : Four Teacher's As members of Academic Council

S.No	Name	Designation & Address of the Member
17	Dr. V.Valarmathi	Assistant Professor of Tamil, K.M.G. College of Arts and Science.
18	Dr. D. Saravanan	Assistant Professor of Commerce, K.M.G. College of Arts and Science.
19	Mr. B.Vinoth	Assistant Professor of Mathematics, K.M.G. College of Arts and Science.
20	Dr. N.Sundaramoorthy	Assistant Professor of Microbiology, K.M.G. College of Arts and Science.

Nominees : Experts As members of Academic Council

S.No	Name	Designation & Address of the Member
21	Dr. Bushan D. Sudhakar in the field of Education	Professor & Head, Department of International Business School of Management Pondicherry University, Pondicherry Mobile No : 7639656047
22	Dr. S. Kalainathan in the field of Science	Professor, Department of Physics, Vellore Institute of Technology (VIT), Katpadi, Vellore Mobile No : 9442203480
23	Mr. K.M.Boopathy in the field of Law	Advocate, Congress House Road, Pudupet, Gudiyattam Mobile No : 98423 78972
24	Dr. D. Siva in the field of Commerce	Principal (Rtd.) No: 174, Arunachalam Mudali Street, Velappadi, Vellore - 632001 Mobile No : 97904 19376.

Three Members Nominated to Academic Council by Thiruvalluvar University

S.No	Name	Designation & Address of the Member
25	Dr. A. Murugan	Professor & Head, Department of Microbiology, Periyar University, Salem- 636 011, Mobile No : 8903446800
26	Dr. C. Vethirajan	Senior Professor & Head, Department of Corporate Secretaryship, Alagappa University, Kariakudi, Mobile No : 9443493474
27	Dr. O. Muthaiah,	Professor & Dean, School of Tamil Indian Language and Rural Arts, Gandhigram Rural Institute, Gandhigram, Mobile No : 9442115980.

Nominee : Controller of the Examination As members of Academic Council

S.No	Name	Designation & Address of the Member
28	Mrs. P. Anjugam	Assistant Professor & Head Department of Computer Application, K.M.G. College of Arts and Science

Nominee : IQAC Co-ordinator As member of Academic Council

S.No	Name	Designation & Address of the Member
29	Mr. B.Balaji Member - Secretary	IQAC – Co-ordinator Assistant Professor, Department of Chemistry, K.M.G. College of Arts and Science.

Suggestion by Dr. C. Pooranachandran, (Regional Joint Director), State Government Nominee :

The Regional Joint Director Dr. C. Pooranachandran suggested that in the constitution of Academic Council, one expert from the Government Autonomous College and another one experts from the Aided Autonomous College may be nominated to ensure diverse and experienced representation in the Academic Council.

Suggestion by Dr. M. Jayasri Rani, Educationist Nominee :

The Educationist Dr. M. Jayasri Rani suggested that the nomination of experts should be placed under a separate heading to ensure the clarity in the minutes.

Resolution Passed:

The Governing Body unanimously resolved and approved the nomination of four experts to the Academic Council as per UGC Guidelines and Regulations dated 3rd April 2023 in the field of Education, Science, Law and Commerce outside the college ensuring compliance with the recommendation and also unanimously resolved and approved the Nomination of the college Principal as the Chairman of the Academic Council, and also resolved and approved the Nomination of All the Heads of the Department of our college as members of the academic council and also resolved and approved the Nomination of Four Teacher's of our college as members of the Academic Council and also resolved and approved three Nominees appointed by the Thiruvalluvar University as members to the Academic Council and also resolved and approved the Nomination of Controller of the Examination as member to the Academic Council and also resolved and approved the Nomination of IQAC Co-ordinator as member to the Academic Council for the constitution of Academic Council of our college and also unanimously resolved and approved that as suggested by Dr. C. Pooranachandran Regional Joint Director, State Government Nominee and Dr. M. Jayasri Rani Educationist Nominee, Two experts one Dr. S. Thirunavukkarasu from the Government Autonomous College and another expert Dr. T. Bharathi from the Aided Autonomous College have also been nominated as members to Academic Council and the composition of Academic Council members have been listed under separate headings.

Nominee : **College Principal As The Chairman of the Academic Council**

"Resolved and Approved"

S.No	Name	Designation & Address of the Member
1	Prof. Dr. M. Senthilraj	Principal, K.M.G. College of Arts and Science.

Nominees : **Heads of the Department As members of Academic Council**

"Resolved and Approved"

S.No	Name	Designation & Address of the Member
2	Dr. P. Daniel Sundarraj	Head-Department of Computer Science, K.M.G. College of Arts and Science.
3	Dr. K. Gomathy	Head-Department of Commerce, K.M.G. College of Arts and Science.
4	Dr. J. Thirumagal	Head-Department of Biochemistry, K.M.G. College of Arts and Science.
5	Dr. D. Manikandan	Head-Department of Microbiology, K.M.G. College of Arts and Science.
6	Mrs. N. Raji	Head-Department of Mathematics, K.M.G. College of Arts and Science.
7	Dr. R. Manikandan	Head-Department of Business Administration, K.M.G. College of Arts and Science.
8	Mrs. P. Anjugam	Head-Department of Computer Application, K.M.G. College of Arts and Science.
9	Mr. N.S. Rajanandhan	Head-Department of Artificial Intelligence, K.M.G. College of Arts and Science.
10	Mrs. V.S. Vinitha Janani	Head-Department of Data Science, K.M.G. College of Arts and Science.
11	Dr. J. Jayakumar	Head-Department of Tamil, K.M.G. College of Arts and Science.
12	Dr. S. Sasikumar	Head-Department of English, K.M.G. College of Arts and Science.
13	Dr. S. Praveen Kumar	Head-Department of Chemistry, K.M.G. College of Arts and Science.
14	Dr. M. Ashtalakshmi	Head-Department of Commerce Computer Applications, K.M.G. College of Arts and Science.
15	Mrs. M. Mohanapriya	Head-Department of Physics, K.M.G. College of Arts and Science.
16	Dr.S.Selvaraj	Head-Department of Economics, K.M.G. College of Arts and Science.

Nominees : Four Teacher's As members of Academic Council

   " Resolved and Approved"

S.No	Name	Designation & Address of the Member
17	Dr. V.Valarmathi	Assistant Professor of Tamil, K.M.G. College of Arts and Science.
18	Dr. D. Saravanan	Assistant Professor of Commerce, K.M.G. College of Arts and Science.
19	Mr. B.Vinoth	Assistant Professor of Mathematics, K.M.G. College of Arts and Science.
20	Dr. N.Sundaramoorthy	Assistant Professor of Microbiology, K.M.G. College of Arts and Science.

Nominees : Experts As members of Academic Council

   " Resolved and Approved"

S.No	Name	Designation & Address of the Member
21	Dr. Bushan D. Sudhakar in the field of Education	Professor & Head, Department of International Business School of Management Pondicherry University, Pondicherry - 605014 Mobile No : 7639656047
22	Dr. S. Kalainathan in the field of Science	Professor, Department of Physics, Vellore Institute of Technology (VIT), Katpadi, Vellore - 632 014 Mobile No : 9442203480
23	Mr. K.M.Boopathy in the field of Law	Advocate, Congress House Road, Pudupet, Gudiyattam -632602 Mobile No : 98423 78972
24	Dr. D. Siva in the field of Commerce	Principal (Rtd.) No: 174, Arunachalam Mudali Street, Velappadi, Vellore - 632001 Mobile No : 97904 19376.

Three University Nominated to Academic Council by Thiruvalluvar University

"Resolved and Approved"

S.No	Name	Designation & Address of the Member
25	Dr. A. Murugan	Professor & Head, Department of Microbiology, Periyar University, Salem- 636 011, Mobile No : 8903446800
26	Dr. C. Vethirajan	Senior Professor & Head, Department of Corporate Secretaryship, Alagappa University, Kariakudi, Mobile No : 9443493474
27	Dr. O. Muthaiah,	Professor & Dean, School of Tamil Indian Language and Rural Arts, Gandhigram Rural Institute, Gandhigram, Mobile No : 9442115980.

Nominee : Controller of the Examination As member of Academic Council

"Resolved and Approved"

S.No	Name	Designation & Address of the Member
28	Mrs. P. Anjugam	Assistant Professor & Head Department of Computer Application, K.M.G. College of Arts and Science

Nominee : IQAC Co-ordinator As member of Academic Council

"Resolved and Approved"

S.No	Name	Designation & Address of the Member
29	Mr. B.Balaji Member - Secretary	IQAC – Co-ordinator Assistant Professor, Department of Chemistry, K.M.G. College of Arts and Science.

Nominees : Educationist As members of Academic Council

"Resolved and Approved"

S.No	Name	Designation & Address of the Member
30	Dr.T.Bharathi Nominee from Aided Autonomous College	Assistant Professor of Commerce, D.K.M. College for Women, (Autonomous), Vellore – 632001 , TamilNadu Mobile No.9443966371
31	Dr.S.Thirunavvukarasu Nominee from Government Autonomous College	Assistant Professor Department of English, Muthurangam Govt.Arts College (Autonomous), Otteri, Vellore -632002 Mobile No.9486566777

Agenda 3: To consider and approve the constitution of Finance Committee and Nomination of Members by the Governing Body.

The Principal brought the subject to the Governing Body that as per the UGC Guidelines for Autonomous College (Page No. 18 Dated 3rd April, 2023), the Governing Body is to nominate the following Members to the Finance Committee and also to issue necessary appointment orders for assisting in Managing funds, Accounting and Auditing is to be approved.

S.No	Category	Name	Designation & Address of the Member
1	Chairman	Prof. Dr. M. Senthilraj	Principal, K.M.G. College of Arts and Science.
2	One person to be nominated by the Governing Body	Mr. C. Muthukumaraswamy	Certified Tax Practitioner 285, Blue House, Indirani Street, Kangeyanallore Road, Gandhi Nagar, Vellore -632006 Mobile No : 94424 42995
3	Senior-Most faculty of the Autonomous College	Dr. S. Kamaraj	Assistant Professor, Department of Commerce Computer Application, K.M.G. College of Arts and Science.
4	Finance Officer	Ms. R. Jayanthi	Finance Officer, K.M.G. College of Arts and Science.

Resolution Passed:

The Governing Body unanimously resolved and approved the constitution of the Finance Committee and the nomination of members after through deliberation.

Agenda 4: To consider and approve the Curriculum Development :

The Principal brought the subject to the Governing Body that as per the UGC Guidelines for Autonomous College (Page No. 18 Dated 3rd April, 2023), the Governing Body is to modify the present curriculum pertaining to skill oriented advancements that have been made in respective subjects of all courses in view of obtaining quantifiable outcomes and securing better career opportunities for the students and also resolved that to introduce Outcome-Based Education for all UG & PG Programs from the forthcoming academic year 2024 -2025 and its manual is to be approved.

Resolution Passed:

The Governing Body unanimously resolved and approved the modification of the present curriculum to align with skill-oriented advancements and also resolved and approved the introduction of Outcome-Based Education (OBE) for all UG & PG Programs from the academic year 2024-2025 and also resolved and approved the OBE manual detailing the implementation of Outcome-Based Education.

Agenda 5 : To consider and approve the Introduction of New Courses from the academic year 2024 – 2025.

The Principal brought the subject to the Governing Body that as per the UGC Guidelines for Autonomous College (Page No. 15 Dated 3rd April, 2023), the Governing Body is to introduce the following Add-on / certificate courses from forthcoming academic year 2024-2025 for students' welfare and social empowerment is to be approved.

S.No	Name of the Programme	Name of Add-on / certificate courses
1	B.A., English	Journalism
2	BBA	Airport Management
3	B.Com	Personality Development
4	B.Com CA	Tally ERP 9.0
5	B.C.A	Adobe Flash
6	B.Sc., Computer Science	MySQL
7	B.Sc., Biochemistry	Herbs in day today life
8	B.Sc., Microbiology	Composting
9	B.Sc., Chemistry	Chemistry for sustainable future
10	B.Sc., Mathematics	Introduction to MATLAB
11	B.Sc., Data Science	Web Designing
12	B.Sc., Artificial Intelligence	Quantitative Aptitude

Suggestion mooted by Dr. C. Pooranachandran, (Regional Joint Director) State Government Nominee:

The Regional Joint Director suggested that each department should recommend and add up to three Add-on/certificate courses under choice-based credit system to provide the students with a diverse range of options.

Resolution Passed:

The Governing Body unanimously resolved and approved the introduction of Add-on/certificate courses from the academic year 2024-2025 and also resolved and approved to instruct and authorize each Department to add and conduct 3 Add-on/Certificate courses under choice-based credit system as suggested by Regional Joint Director, State Govt. Nominee to provide the student for diverse range of options.

As Resolved additional Two Add-On Certificate courses have been included in each UG Programme during the academic year 2024 – 2025 as shown below

S.NO	DEPARTMENT	COURSE – 1	COURSE – 2	COURSE - 3
1.	B.A English	Journalism	Business English	Presentation Skill
2.	BBA	Airport Management	Tourism Management	Hotel Management
3.	B.COM	Personality Management	Critical Thinking Skills	Interview Etiquettes
4.	B.COM(CA)	TALLY ERP 9.0	Application of Accounting Software in Business	Consumer Protection and consumer Rights
5.	BCA	Adobe Flash	Multi-skill Development	VB.NET
6.	B.Sc., Computer Science	My SQL	Photoshop	Programming in C
7.	B.Sc., Bio Chemistry	Herbs in day today life	Plant Bio-Technology	Mushroom Cultivation
8.	B.Sc., Microbiology	Composting	Introduction to Food Safety and HACCP	Basics of Entomology
9.	B.Sc., Chemistry	Chemistry for Sustainable Future	Chemistry in Herbal Plants	Measurement of Food Adulteration
10.	B.Sc., Mathematics	Introduction to MATLAB	Financial Mathematics	Mathematical Modelling : Analysis and Applications
11.	B.Sc., Data Science	Web Designing	Fundamentals of Programming Language	PC Software
12.	B.Sc., Artificial Intelligence	Quantitative Aptitude	Problem Solving Techniques	Fundamentals of Computer

Agenda 6: To consider and approve the Constitution of Board of Studies

The Principal brought the subject to the Governing Body that as per the UGC Guidelines for Autonomous College (Page No. 18 Dated 3rd April, 2023), the Governing Body is to constitute the following 16 Board of Studies and to be approved.

1. Board of Studies in Foundation Tamil & Other Languages (UG)
2. Board of Studies in English (UG & PG)
3. Board of Studies in Business Administration (UG)
4. Board of Studies in Commerce (UG & PG)
5. Board of Studies in Commerce and Computer Applications (UG & PG)
6. Board of Studies in Computer Applications(UG)
7. Board of Studies in Computer Science (UG)
8. Board of Studies in Information Technology (PG)
9. Board of Studies in Biochemistry (UG & PG)
10. Board of Studies in Microbiology (UG & PG)
11. Board of Studies in Chemistry (UG & PG)
12. Board of Studies in Mathematics (UG & PG)
13. Board of Studies in Artificial Intelligence (UG)
14. Board of Studies in Data Science (UG)
15. Board of Studies in Economics (UG & PG)
16. Board of Studies in Physics (UG)

Suggestion by Dr. A. Velayutham, Thiruvalluvar University Nominee:

The University Nominee suggested that undergraduate (UG) and postgraduate (PG) programs should have a single Board of Studies to streamline academic oversight and ensure consistency across all levels.

Suggestion by Dr. C. Pooranachandran, (Regional Joint Director) State Government Nominee :

The Regional Joint Director suggested that having separate UG and PG Board of Studies would enhance the quality of PG studies by focusing specifically on the needs and requirements of postgraduate programs.

Resolution Passed:

The Governing Body unanimously resolved and approved the Constitution of 16 (Sixteen) Board of Studies and also resolved to implement a single Board of Studies for both undergraduate (UG) and postgraduate (PG) programs for the current cycle, as notified by Thiruvalluvar University.

The Governing Body also resolved to acknowledge the merits of having separate UG and PG Board of Studies in future, that would enhance the quality of PG studies by focusing specifically on the needs and requirements of Post Graduates Program from the next cycle onwards, as suggested by Regional Joint Director, State Govt. Nominee.

S.NO	Name of the Board	Status
1.	Board of Studies in Foundation Tamil & Other Languages for UG Courses	**Resolved and Approved**
2	Board of Studies in English for UG & PG Courses	**Resolved and Approved**
3	Board of Studies in Business Administration for UG Courses	**Resolved and Approved**
4	Board of Studies in Commerce for UG & PG Courses	**Resolved and Approved**
5	Board of Studies in Commerce and Computer Applications for UG & PG Courses	**Resolved and Approved**
6	Board of Studies in Computer Applications for UG Courses	**Resolved and Approved**
7	Board of Studies in Computer Science for UG Courses	**Resolved and Approved**
8	Board of Studies in Information Technology for PG Courses	**Resolved and Approved**
9	Board of Studies in Biochemistry for UG & PG Courses	**Resolved and Approved**
10	Board of Studies in Microbiology for UG & PG Courses	**Resolved and Approved**
11	Board of Studies in Chemistry for UG & PG Courses	**Resolved and Approved**
12	Board of Studies in Mathematics for UG & PG Courses	**Resolved and Approved**
13	Board of Studies in Artificial Intelligence for UG Courses	**Resolved and Approved**
14	Board of Studies in Data Science for UG Courses	**Resolved and Approved**
15	Board of Studies in Economics for UG & PG Courses	**Resolved and Approved**
16	Board of Studies in Physics (UG)	**Resolved and Approved**

Agenda 7 : To consider and approve the Constitution of Controller of Examination Cell and System

The Principal brought the subject to the Governing Body about the necessity of constituting a Controller of Examination Cell and System in accordance with the UGC Guidelines for Autonomous Colleges.

S.No	Category	Name	Designation & Address of the Member
1.	Principal and Chief Superintendent	Prof. Dr. M. Senthilraj	Principal, K.M.G. College of Arts and Science.
2.	Controller of Examinations	Mrs. P. Anjugam	Assistant Professor & Head, Department of Computer Applications, K.M.G. College of Arts and Science.
3.	Deputy Controller of Examinations	Mr. I. Faheem Ahmed	Assistant Professor, Department of Commerce, K.M.G. College of Arts and Science.
4.	Deputy Controller of Examinations	Mr. K. Hari	Assistant Professor, Department of Computer Science, K.M.G. College of Arts and Science.
5.	Technical Assistant	Mr. M. Dhinakaran	Computer Programmer K.M.G. College of Arts and Science.
6.	Technical Assistant	Mrs. M. Thilagavathy	Computer Programmer K.M.G. College of Arts and Science.
7.	Junior Assistant	Mrs. A. Girija	K.M.G. College of Arts and Science.
8.	Junior Assistant	Mrs. S. Meena	K.M.G. College of Arts and Science.
9.	Accountant	Mr. C. Muthukumaraswamy	Certified Tax Practitioner 285, Blue House, Indirani Street, Kangeyanallore Road, Gandhi Nagar, Vellore -632006 Mobile No : 94424 42995

Suggestion by Dr. A. Velayutham, Thiruvalluvar University Nominee:

The University Nominee suggested that the Technical Assistants belongs to the Computer Program and should be designated as "Computer Programmer" to accurately reflect their role and responsibilities within the Examination Cell.

Resolution Passed:

The Governing Body unanimously resolved and approved the constitution of the Controller of Examination Cell and System in accordance with the UGC guidelines for Autonomous College 2023 and also resolved that the Technical Assistant position within the Examination Cell will be designated as "Computer Programmer" to align with their expertise and responsibilities related to computer programming.

Agenda 8   :   To consider and approve Re-Constitute of Internal Quality Assurance Cell (IQAC)

The Principal brought the subject to the meeting and the Governing Body that as per the UGC Guidelines for Autonomous Colleges (Page No. 15 Dated 3rd April, 2023), the Governing Body is to reconstitute and nominate the following members is to be approved.

S.No	Category	Name	Designation & Address of the Member
1	Chair Person	Prof. Dr. M. Senthilraj	Principal, K.M.G. College of Arts and Science.
2	Coordinator of IQAC	Mr. B. Balaji	Assistant Professor, Department of Chemistry, K.M.G. College of Arts and Science.
3	Teacher of the College & IQAC Member	Mr. R.M. Balamurugan	Assistant Professor, Department of Computer Science, K.M.G. College of Arts and Science.
4	Management	Thiru. K.M.G.Rajendran	Secretary, K.M.G. College of Arts and Science
5	External Peer Team (Academician)	Dr. A. Liyakath Ali	Former Member – Syndicate Thiruvalluvar University (TVU), Associate Professor and Head (Rtd.) Department of Biochemistry, Islamiah College (Autonomous)Vaniyambadi
6	External Peer Team (Academician)	Rev. Dr.D. Maria Antony Raj	Former Member – Syndicate Thiruvalluvar University (TVU), Principal, Sacred Heart College (Autonomous), Tirupattur – 635 601, Vellore District.
7	Teacher of the College	Mrs. V.S. Vinitha Janani	Head-Department of Data Science, K.M.G. College of Arts and Science.
8	Teacher of the College	Dr. S. Praveen Kumar	Head-Department of Chemistry, K.M.G. College of Arts and Science.
9	Teacher of the College	Dr. P. Shankar	Assistant Professor, Department of Business Administrations, K.M.G. College of Arts and Science.
10	Teacher of the College	Mr. M. Sakthivel	Assistant Professor of Microbiology, K.M.G. College of Arts and Science.
11	Teacher of the College	Mr. B.Vinoth	Assistant Professor of Mathematics, K.M.G. College of Arts and Science.
12	Teacher of the College	Dr. S. Kamaraj	Assistant Professor, Department of Commerce Computer Applications, K.M.G. College of Arts and Science.
13	Teacher of the College	Mrs. S. Pavithra	Assistant Professor, Department of Computer Applications, K.M.G. College of Arts and Science.

14	Nominee : Office Administration	Mrs.M.Jayanthi	Administrative Officer K.M.G. College of Arts and Science.
15	Nominee : Local society	Mr. K.M.Boopathy	Advocate Congress House Road, Pudupet, Gudiyattam Mobile No : 98423 78972
16	Nominee : Alumni	Mr.D.Suresh	Bharath uPVC & Interiors
17	Nominee : Student	Ms.M.Vijayalakshmi	Ph.D Scholar in Commerce K.M.G. College of Arts and Science.
18	Nominee : Employer	Mr. S. Raja	Chairman, R.R. Soap Industries, Gudiyattam
19	Nominee : Industrialist	Mr. N. Baskaran	Managing Director, BBK Leathers Pvt. Ltd., Ranipet
20	Nominee : Stakeholder	Dr. S. Sasikumar	Head-Department of English, K.M.G. College of Arts and Science.

Suggestion by Dr. A. Velayutham, Thiruvalluvar University Nominee:

The University Nominee strongly suggested that the IQAC should not only focus on quality assurance but also take responsibility for overseeing autonomy-related matters and maintaining documents for the sustainability of quality.

Suggestion by Dr. M. Jayasri Rani, Educationist Nominee:

The Educationist suggested reordering the list of IQAC members so that the IQAC Coordinator comes next to the Principal in the organizational hierarchy.

Resolution Passed:

The Governing Body unanimously resolved and approved the reconstitution of the Internal Quality Assurance Cell (IQAC), incorporating the expanded responsibilities suggested by the University Nominee and also resolved the reordering the list of IQAC members so that the IQAC Coordinator comes next to the Principal in the organizational hierarchy as suggested by Dr. M. Jayasri Rani, Educationist Nominee.

Agenda 9   :   To consider and approve the Constitution of Non-Statutory Committees, Clubs, Cells and Associations

The Principal brought the subject to the Governing Body that as per the UGC Guidelines for Autonomous Colleges (Page No. 16 Dated 3rd April, 2023), the Governing Body is to constitute the following 09 Non-Statutory Committees and Cells and suggests to strengthen the same, subject to improve the rest of the Committees / Cells existing in the College is to be approved.

a) Non-Statutory Committees:

1. Planning and Evaluation Committee
2. Grievance Redressal Committee
3. Examination Committee
4. Admission Committee
5. Library Committee
6. Student Welfare Committee
7. Internal Complaints Committee
8. Student Extra-Curricular Activities Committee
9. Academic and Administrative Audit Committee

b) Clubs and Cells:

1. National Service Scheme
2. Youth Red Cross
3. Placement Cell
4. Research & Development Cell
5. Entrepreneurship Development Cell
6. Minority Welfare Cell
7. OBC Welfare Cell
8. SC/ST Welfare Cell
9. Anti Ragging Committee
10. Discipline Committee
11. Student Affairs Committee
12. Prayer Committee

13. Women's Empower Committee
14. Fine Arts & Cultural Club
15. Yoga Club
16. Health Club
17. Citizen Consumer Club
18. Women's Welfare Club
19. Karuna Club
20. Electoral Literacy Club
21. Police Club
22. SES/REC
23. Eco Club/ Enviro Club
24. Rotaract Club
25. Blood Donor's Club
26. Red Ribbon Club
27. Naan Muthalvan & Puthumai Peen and Thavappudhalvan

c) Associations

1. Tamil Ilakkiya Mandram
2. English Literary Association
3. Association of Management Studies
4. Association of Commerce
5. Association of Commerce CA
6. Association of Computer Application
7. Association of Computer Science
8. Life Science Association of Biochemistry
9. Life Science Association of Microbiology
10. Association of Chemistry
11. Association of Mathematics
12. Association of Data Science
13. Association of Artificial Intelligence
14. Association of Economics
15. Association of Physics
16. Parents Teachers Association

17. Institution's Innovation Council

18. NPTEL/Swayam

19. ICT Academy

20. Spoken Tutorial

21. Academic Bank of Credits

22. University Management Information System

23. Alumni Association

24. LMS (Learning Management System)

Suggestion by Dr. A. Velayutham, Thiruvalluvar University Nominee:

The University Nominee suggested that the Grievance Redressal Committee should be divided into separate subcommittees for Men, Women and physically challenged persons to address grievances effectively and ensure inclusivity.

Suggestion by Dr. C. Pooranachandran, (Regional Joint Director) State Government Nominee :

The Regional Joint Director proposed the creation of a Women's Empowerment Committee to address gender-related issues and promote women's empowerment within the college community.

Resolution Passed:

The Governing Body after detailed deliberation on the subject unanimously resolved and approved the constitution of non-statutory Committees, Clubs, Cells and Associations and also resolved unanimously to constitute separate Grievances Redressal Cell for Men and Grievances Redressal Cell for Women and also Grievances Redressal Cell Physically Challenged persons and also resolved to constitute Women's Empowerment Committee as suggested by The State Government Nominee and The Thiruvalluvar University Nominee.

Agenda 10 : To consider and approve the Examination Fees structure from the academic year 2024 – 2025

The Principal brought the subject to the Governing Body that, with regards to examination fee structure, the Governing Body is to adopt as that of Thiruvalluvar University examination fee structure is to be approved.

a) Theory Examinations Fees (for UG / PG Courses)

S.No	Particulars	Fees (In Rs.)
1	Theory Examinations Fees per paper for all UG Courses	110
2	Theory Examinations Fees per paper (M.A./M.Sc. /M.Com /M.Com.(CA)) For all PG Courses	175
3	Theory Examinations Fees per paper for M.Sc. IT course	540
4	Registration / Application Form	90
5	Mark Statement for UG / PG Courses	90
6	Consolidated Marks Statement UG	900
7	Consolidated Marks Statement PG	1,080
8	Penalty for Late Submission	360
9	Automation Fees – One Time (First Semester included with exam fees)	200
10	Provisional Certificate (Parent University)	600
11	Degree Certificate (Parent University)	720

b) Practical Examinations Fees (For UG / PG Courses)

S.No	Particulars	Fees (In Rs.)
1	Each Practical Examination (3 hrs. Prac.) for all UG Courses	180
2	Each Practical Examination (6 hrs Prac.) for all UG Courses	360
3	Each Practical Examination (3 hrs. Prac.) for all M.Sc.,	330
4	Each Practical Examination (6 hrs. Prac.) for all M.Sc., Courses	600
5	Each Practical for M.Sc. Microbiology	1110

c) Project Fees

S.No	Particulars	Fees (In Rs.)
1	UG (Individual Project / Group Project)	500
2	M.A./M.Com./M.Com C.A./M.Sc.,	600
3	M.Sc.(IT).,	800

d) Revaluation and Photocopy

S.No	Particulars	Fees (In Rs.)
1	Photocopy - UG	150
2	Photocopy – PG	175
3	Revaluation per script – UG	450
4	Revaluation per script - PG	950

e) Miscellaneous

S.No	Particulars	Fees (In Rs.)
1	Issue of Duplicate Statement of mark, Consolidated Mark Sheet for UG and PG	3000
2	Condonation	1000
3	**Certificate Correction**	
	(a) Mark Statement	300
	(b) Consolidated Mark Statements	300
	(c) Provisional Certificate	300
	(d) Degree Certificate	300
4	Instant Examination for UG	400
5	Instant Examination for PG	600

TA & DA as per G.O. Ms. No. 307, dated 13.10.2017

S. No	Details		Revised Rate (Rs.)
A. Conduct of Theory Examination			
1.	Chief Superintendent	Per session	275
2.	Hall Superintendent	Per session	175
3.	D. A. for External Hall Superintendent	Per session	110
4.	External Additional Chief Superintendent	Per session	220
5.	Clerical Staff for every 100 candidates (Theory & practical)	Per day	70
6.	Typist for every 100 candidates	Per session	60
7.	Watchman for every 300 candidates	Per session	60
8.	Attender for every 50 candidates	Per session	60
9.	General arrangement for every 100 candidates of the examinations	Max. Candidate Appeared	110
10.	Sealing, pasting, bundling	Per cover	5.00
11.	Sweeper for every 300 candidates	Per day	60
12.	Scavenger	Per day	60
B. Conduct of Practical Examination			
1	Honorarium to coordinator for entire period of practical examinations	Per Session	Maximum of Rs. 550
2	**Question Paper setting for UG / PG courses**		
	Per set equally divided	Rs. 50 Per Session for UG	Rs. 60 per session for PG
3	**Examiner Remuneration (Including preparation, evaluation and Record)**		
	UG *(3 Hours and More than 3 Hours)*	Per hour	6.00
	PG *(3 Hours and More than 3 Hours)*	Per hour	12.00
4	**Skilled Assistant Remuneration**		
	UG *(3 Hours and More than 3 Hours)*	Per hour	5.00
	PG *(3 Hours and More than 3 Hours)*	Per hour	6.00

5	Dissertation valuation	(per candidate / per examiner)		
	UG Course *(Computer)*			40
	PG Course			60
6	Viva-voce	*(per candidate / per examiner)*		
	UG Course			5
	PG Course			10
7	Lab Assistant	Per Session		60
8	Store Keeper	Per Session		60

S. No	Details		Revised Rate (Rs.)
C. Conduct Central Valuation			
1.	UG – [25 Scripts per session]	Per script	15
2.	PG – [20 Scripts per session]	Per script	18
3.	Minimum payable (UG & PG)		150
4.	Chairman fee (Passing Board / Valuation Board, etc.,)	Per day	300
5.	Camp Officer Remuneration	Per day	500
6.	Additional Camp Officer Remuneration *(if strength exceeds 125 examiners)*	Per day	400
7.	Waterman, Scavenger, Sweeper and Watchman	Per day	120
D. Question Paper Setting			
1	UG Course		600
2	PG Course		700
3	Scheme of valuation & key *(Detailed Key)*		300
4	UG Practical	Per set	50
5	PG Practical	Per set	60
6	Translation fee		400
7	Question paper Scrutiny	Rs. 50 per paper	Minimum Rs. 300
E. Others General			
1	Bus fare	Per KM	Rs.6
2	Dearness Allowance – within 8kms		NO DA

	Dearness Allowance – More than 8 kms * 6 Hours and Below : 30% * Exceeding 6 Hours : 70% * Exceeding 12 Hours : Full DA			300*
3	Hill Allowance			200

Suggestion by Dr. C. Pooranachandran, (Regional Joint Director) State Government Nominee:

The Regional Joint Director suggested that the photocopy fees Charged should be kept minimal to alleviate financial burden of students.

Resolution Passed:

The Governing Body unanimously resolved and approved for the adoption of the examination fee structure of Thiruvalluvar University for the academic year 2024 – 2025 totally applicable to our college and also resolved that the photocopy fees will be charged for UG-150/- and PG-175/- as advised by Regional Joint Director.
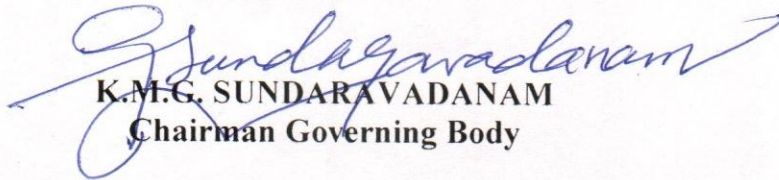
Agenda 11 :
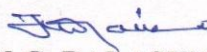
Resolutions if any brought forward by the Chairman to the Governing Body.

Nil
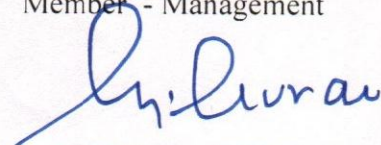
The Governing Body meeting ended with Vote of Thanks proposed by Dr. P. Daniel Sundarraj (Member Teacher Nominee)

Signed by

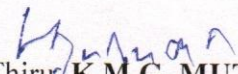**K.M.G. SUNDARAVADANAM**
Chairman Governing Body

Mr. **K.M.G. BALASUBRAMANIAN**
Member - Management

Mr. **K.M.G. RAJENDRAN**
Member - Management.

Thiru. **K.M.G. MUTHUKUMAR**
Member - Management

Dr. P. DANIEL SUNDARRAJ
Teacher's Nominee of the College

Dr. K.GOMATHY
Teacher's Nominee of the College

Mrs. **M. JAYANTHI**
Nominee : Administration
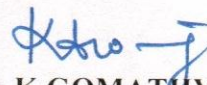
Dr. M. JAYASRI RANI
Nominee : Educationist

Dr. C. POORANACHANDRAN
Nominee : State Government

Online Mode

Dr. A. VELAYUTHAM
Nominee : Thiruvalluvar University

Dr. M. SENTHILRAJ
Member - Secretary